

1. 1. Agenda

Documents:

[1-26-17 AGENDA.PDF](#)

2. 2. Schedule

Documents:

[DPC SCHEDULE.PDF](#)

## DOWNTOWN PARKING COMMITTEE

### Start-Up Meeting: Preparing for Action

Thursday, January 26, 2017

3:00-5:00 PM

First Floor Public Meeting Room, City Hall

### MEETING AGENDA

Time	Topic/Objective	Committee Preparation	Process	Outcomes
3:00	Welcome and Introductions	<ul style="list-style-type: none"> <li>▪ None</li> </ul>	<ul style="list-style-type: none"> <li>▪ Administrator Anderson will welcome the Committee</li> <li>▪ Each member will introduce themselves (one minute each)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Understanding of who is on the Committee</li> </ul>
3:10	What are the responsibilities and charge of the Committee?	<ul style="list-style-type: none"> <li>▪ Review Downtown Parking Committee Handbook (attached)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Anderson will review the charge and the responsibilities of the Committee</li> </ul>	<ul style="list-style-type: none"> <li>▪ Clear and shared understanding of roles and responsibilities</li> </ul>
3:20	What do you perceive to be the issues and opportunities related to downtown parking?	<ul style="list-style-type: none"> <li>▪ Come prepared with your preliminary thoughts about parking issues and opportunities</li> </ul>	<ul style="list-style-type: none"> <li>▪ CED Director Kuennen will facilitate Committee discussion</li> </ul>	<ul style="list-style-type: none"> <li>▪ Acknowledgement of the range of thoughts regarding downtown parking</li> </ul>
3:40	What process will the Committee use to conduct its work?	<ul style="list-style-type: none"> <li>▪ Review Downtown Parking Committee Handbook (attached)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Planner Wanberg will review a proposed planning process and solicit feedback</li> </ul>	<ul style="list-style-type: none"> <li>▪ General consensus on the planning process and schedule</li> </ul>
4:10	Awareness and understanding of parking as it relates to a vibrant downtown	<ul style="list-style-type: none"> <li>▪ None</li> </ul>	<ul style="list-style-type: none"> <li>▪ Kuennen and Wanberg will facilitate Committee discussion</li> </ul>	<ul style="list-style-type: none"> <li>▪ Shared and strong awareness and understanding of the role of parking in a vibrant downtown</li> </ul>
4:30	What will we cover at the next meeting?	<ul style="list-style-type: none"> <li>▪ None</li> </ul>	<ul style="list-style-type: none"> <li>▪ Anderson will review the draft agenda for the next meeting</li> </ul>	<ul style="list-style-type: none"> <li>▪ Understanding of how Committee members should prepare for the next meeting</li> </ul>
4:35	What additional questions or comments do you have?	<ul style="list-style-type: none"> <li>▪ None</li> </ul>	<ul style="list-style-type: none"> <li>▪ Anderson, Kuennen, and Wanberg will facilitate discussion</li> </ul>	<ul style="list-style-type: none"> <li>▪ The Committee has answers to its basic questions</li> </ul>
4:45	Adjourn	--	--	--

## DOWNTOWN PARKING COMMITTEE – PLANNING SCHEDULE

Planning Task	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Awareness and Understanding / Project Start-Up								
Baseline Inventory and Analysis								
Compelling Vision and Goals								
Down to Action / Implementation								
Evaluation / Adjustments								
Summary Recommendations and Next Steps								
Meetings	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Downtown Parking Committee	◆	◆	◆	◆	◆	◆		
Planning Commission Update		◆			◆			
City Council Update		◆			◆			
Heritage Preservation Commission Update		◆			◆			
Housing and Redevelopment Authority Update		◆			◆			
Economic Development Authority Update		◆			◆			
Tourism Board Update		◆			◆			
Chamber of Commerce Update		◆			◆			
Main Street Update		◆			◆			
Downtown Listening Sessions			◆		◆			
Community Open House / Forum							◆	
City Council Adoption								◆