



**Minutes of the January 8, 2018 Meeting
Library Advisory Board**

PRESENT: Pat Rice, Joan Smith, Marcy Irby (Chair), Travis Davidson, Keri Simon, Delane James (Library Director), Paula Hildebrandt (Library Technician)

CALL TO ORDER: Marcy Irby called the meeting to order at 6:00 p.m.

APPROVAL OF THE MINUTES: The minutes of the December 11, 2017, meeting were approved as written following a motion by Pat and a second by Keri. The motion carried.

DIRECTOR'S REPORT: Library Director, Delane James reported on the following:

- Staffing changes: Circulation Aide Matt Stelter accepted a position at the Cannon Falls Public Library. With his departure, the Library made the staffing change approved by City Council as part of the 2018 budget process. Three Circulation Aide positions were combine to create two Library Receptionist positions. The two Library Receptionist positions were posted internally. Five applications were received and the top three scoring candidates were interviewed. Julie Bruessel and Derek Herauf were chosen for these two Library Receptionist positions and began their new roles on January 9th. In addition, Library Circulation Aides received a \$2 per hour wage increase beginning January 1, 2018.
- On December 13, 2017, Delane attended a focus group related to the creation of SELCO's new strategic plan.
- Upcoming events:
 - FUN (Faribault Ukulele Network) will be meeting on the following Thursdays: January 11, January 25, and February 8
 - Due North, a vocal acapella group based in the Twin Cities will be performing on January 18 from 6 - 7 p.m. in the Great Hall.
 - Alan Page Book Event will be held on January 20 from 10 a.m. to 12 p.m. in the Great Hall.
 - Friends Pancake Breakfast will be held on January 28 at the Knights of Columbus.

- Minnesota Book Award Author Kao Kalia Yang will be speaking about her journey from a refugee camp to her life in Minnesota on February 1 at 6 p.m. in the Great Hall. This program is a part of the Minnesota Book Awards Author Tour and is sponsored through SELCO with Minnesota Library Legacy Funds.

TEEN ADVISORY BOARD REPORT: No report

SELCO REPORT: No report

POLICY REVIEW: *Internet Acceptable Use Policy* and *Wireless Internet Access Policy* were reviewed. At this time the staff are not proposing any changes. Following discussion by the Board, Pat proposed and made a motion that we change the policy regarding the printing fee to read “according to the fee schedule” in order to avoid having to change the policy every time charges for printing change. Motion seconded by Keri and all voted in favor. Pat then made a motion to approve the policy with the above change being made. Motion seconded by Travis and all voted in favor.

OTHER:

- Delane took this opportunity to recognize and thank Pat Rice for her many years of service as a member of the Library Advisory Board and as a life-long library supporter.
- Each Board Member was given a water bottle and thanked for their service this past year.

NEXT MEETING DATE: Monday, February 12, 2018 at 6:00 p.m. on 3rd floor.

ADJOURNMENT: The meeting was adjourned at 6:30 p.m.

Respectfully submitted,
Paula Hildebrandt, Library Receptionist