



**Minutes of the January 9, 2017 Meeting
Library Advisory Board**

PRESENT: Pat Rice (Chair), Joan Smith (Vice Chair), Delane James (Library Director), Bob Irby, Marcy Irby, Crystal Bauer, Keri Simon, Alyssa Weber (Library Receptionist), Hannah & Ricky Cannon (teen guests)

CALL TO ORDER

Pat Rice called the meeting to order at 6:00 pm.

APPROVAL OF THE MINUTES

Approval of the Minutes of the December 12, 2016 meeting. The minutes were approved.

DIRECTOR'S REPORT

Library Director, Delane James reported on the following:

- Hannah Cannon has agreed to be our Teen Library Advisory Board Member. Her application has been completed and submitted to City Hall for approval. When the approval is complete she will have an orientation with Delane.
- The staff person on medical leave has not been cleared to return to work.
- The new library furniture should be here by the end of the month. The fabric that was selected was on back order. The old furniture has been sold at auction, but not picked up as of today.
- The Hot Reads for Cold Nights program kickoff was Tuesday, January 3, 2017. 91 patrons signed up which was 7 more than signed up on the 2016 kickoff day. 155 patrons signed up during the first week. Free Caribou coffee was provided to all patrons who signed up for the program on kickoff day.
- *Singing in the Rain* will be shown at the next Movie for Grown-Ups program. The film will be shown on January 18, 2017 at 2:00 in the Great Hall.
- A 6-week writer's workshop *Writing Short: Short Stories and Flash Fiction* led by Author/Storyteller Kevin Strauss begins January 9, 2017. A "writer's concert" will be held on the day of the last class.
- The Friends of the Library Pancake Breakfast will be held Sunday, January 22, 2017. Adult tickets are \$8 for advance tickets and \$9 at the door.

- The Friends of the Library have set aside funding for online advertising on Facebook. Delane posted a Facebook ad for the Hot Reads program during the last 2 weeks of December.
- The new mayor, Kevin Voracek posted on Facebook that he would be making monthly posts about things to do in Faribault or things you may not know about Faribault. His first post featured the Library.

STRATEGIC PLAN REPORT

- Delane reported that no changes will be made to the 2016 Strategic Plan Report Draft shared at the December 2016. Joan moved to adopt the 2016 Strategic Plan Report, Bob seconded; motion carried.

SELCO REPORT

- Ann Hutton, SELCO Executive Director is retiring. The following is the new SELCO Executive Director search schedule:
 - Jan 3-31: open position posted
 - Feb 21: interviews begin
 - Mar 6: meet & greet for 2 final candidates (Delane and Library Advisory Board members may attend.)
 - Mar 7: SELCO Special Board meeting to select candidate
 - Mar 8: position offered to candidate
 - Apr 24: candidate's start date
- Pat suggested the Library Advisory Board send a retirement card/gift to Ann Hutton.

POLICY REVIEW

- **Patron Behavior and Children in the Library policies.** Marcy moved to approve the *Patron Behavior* and *Children in the Library* policies as published; Crystal seconded, motion carried.

OTHER

- Marcy asked when Library Legislation Day was scheduled. Delane does not believe the date has been announced but predicts it will be early in March.
- Bob asked if the Rice County Board of Commissioners approved 2% or 3% increase for library funding in 2017. The library has yet to be notified of the exact of amount of 2017 county support.

NEXT MEETING DATE

The next meeting is Feb 13, 2017.

ADJOURNMENT

The meeting was adjourned at 6:45 p.m.

Respectfully submitted by,
Alyssa Weber, Library Receptionist