



**Minutes of the February 12, 2018 Meeting
Library Advisory Board**

PRESENT: Joan Smith, Crystal Bauer (Vice Chair), Travis Davidson, Keri Simon, Melissa Kuhl, Delane James (Library Director), Paula Hildebrandt (Library Receptionist)

CALL TO ORDER: Crystal Bauer called the meeting to order at 6:00 p.m. Melissa Kuhl was welcomed as a new board member.

APPROVAL OF THE MINUTES: The minutes of the January 12, 2018 meeting were approved as written following a motion by Keri and a second by Travis. The motion carried.

DIRECTOR'S REPORT: Library Director, Delane James reported on the following:

- The acapella band Due North performed in the Great Hall on January 18. The program was well attended with about 50 participants of all ages.
- Children's book Authors Alan Page and Kamie Page read their newest book, *Grandpa Alan's Sugar Shack* to a crowd of 150 people during their author visit on January 20. As anticipated, the children's program was attended by more adults than kids. The children that did attend the event asked great questions. The program was held in the Children's Storytime Area to accommodate the anticipated number of attendees. After the program, the authors signed books and talked with participants.
- The Friends of Buckham Memorial Library's annual breakfast fundraiser was held on January 28 at the Knights of Columbus Hall. Students from Faribault High School's STOPS group and the National Honor Society volunteered for the event. Over 400 meals were served which was an increase from last year. Approximately \$1400 was raised.
- On February 1, the Library hosted Minnesota Book Award winning author Kao Kalia Yang as part of this year's MNBA Author Tour. Yang talked about her most recent book, *Song Poet* and answered many questions about her work, life and family. After her presentation, Kalia signed and sold books and CDs that contained recordings of her father's song poetry.
- New electrical outlets were installed on third floor in the Reading Room/Makerspace. A meditation group will be using this space on Friday afternoons from 1:00 p.m. – 2:00

p.m. Beginning February 21 a local knitting designer will lead a knitting group meeting from 10:30 a.m. – 12:00 p.m. on the 1st and 3rd Wednesdays in the Reading Room/Makerspace. These community led makerspace programs are open to everyone in the community.

- The Edible Books Festival will be held on March 31, with registration forms being available starting on March 1. Participants create book or literary related entries made out of edible food items. The Friends will serve cake for this event.
- Library Technician Master Gardener Lisa Reuvers will teach gardening classes on March 1 and 15. The Faribault's Future class has adopted the Library's pollinator gardening project that is slated to begin this spring.
- The seed library launches on March 19.

TEEN ADVISORY BOARD REPORT: None

SELCO REPORT: Delane reported that a full day workshop for members of the SELCO Extended Strategic Planning Committee was held on February 1.

POLICY REVIEW: Delane asked the Board to begin looking at our current *Meeting Room* Policy and to think about possible changes and updates to the policy. Delane explained that the current *Meeting Room* Policy was written when the Library had 3 meetings rooms and that past City leadership may have envisioned the Buckham Center as a conference center. Delane noted that the intent of meeting rooms in public libraries is usually to provide space for citizens to gather and share ideas. This differs from the purpose of conference centers that rent space for profit. Delane also noted the revenue generated for the Library's meeting room space in 2017 was \$360, down from \$750 in 2015 and \$390 in 2016. Delane recommends that the third floor Reading Room/Makerspace be used for Library and collaborative programming only. Travis pointed out that the hours for meeting room usage on the current *Meeting Room* Policy need to be updated since the Library is now open until 8:00 p.m. Monday through Thursday. Delane will make this update. The *Meeting Room* Policy will be brought back to the Board for review later this spring.

OTHER: None

NEXT MEETING DATE: Monday, March 12, 2018 at 6:00 p.m. in the 3rd Floor Reading Room/Makerspace

ADJORNMENT: The meeting was adjourned at 6:25 p.m.

Respectfully submitted,
Paula Hildebrandt, Library Receptionist