



**Minutes of the February 13, 2017 Meeting
Library Advisory Board**

PRESENT: Pat Rice (Chair), Joan Smith (Vice Chair), Delane James (Library Director), Marcy Irby, Crystal Bauer, Keri Simon, Hannah Cannon (Student Board Member), Ricky Cannon (guest), Travis Davidson, Alyssa Weber (Library Receptionist)

CALL TO ORDER

Pat Rice called the meeting to order at 6:03 pm.

INTRODUCTION OF GUESTS/NEW MEMBER

- Delane introduced new Library Advisory Board Member, Travis Davidson.

APPROVAL OF THE MINUTES

The Minutes of January 9, 2017 meeting were approved.

DIRECTOR'S REPORT

Library Director, Delane James reported on the following:

- Bob Irby has retired from the Library Advisory Board. Gratitude was expressed for Bob's years of service and dedication to the Board and to the library.
- An updated Library Advisory Board Roster was distributed.
- Rice County increased library funding for 2017 by 2% over 2016. The library will receive \$213,599 in 2017 from Rice County.
- The writer's workshop *Writing Short: Short Stories and Flash Fiction* continues. A "Writing Concert" will be held as a closing to the class on February 27, 2017 in the Great Hall.
- The new library furniture has been delivered. Audrey Kletscher Helbling blogged about the new furniture on her Minnesota Prairie Roots Blog in a complimentary fashion. Our library is the first Minncor customer to use joke fabric and positive feedback has been received about the new furniture. The old furniture still has not been picked up by the person that purchased it via online auction. The arrival of the new furniture has been posted on Facebook.

- Sam Ouk from Faribault Diversity Coalition spoke at the January Library Staff meeting. He shared his own personal refugee story. It was a powerful meeting and the information Sam shared gave the staff a better understanding of refugees in the United States and Minnesota. He also talked about his upcoming class at South Central on March 4, 2017.
- Deni Buendorf received a SELCO scholarship to attend the ALA Mid-Winter Conference in Atlanta January 20-23, 2017. Deni was honored to meet Civil Rights Activist Representative John Lewis during the conference.
- The Friends Breakfast was held January 22, 2017. Attendance and receipt information is expected to be available at the Friends' April Board Meeting.
- Library Legislation Day is February 22, 2017. Delane has not signed up to go as of today but invited interested Board members to attend the event with her. Few SELCO people will be attending due to the Executive Director hiring/interview process.
- The Run Boy Run concert will be held in the Great Hall on March 2, 2017 at 6pm.
- On January 31, 2017 an infant took his first steps at the library! The Family is delighted this special day happened at the library!
- Dot and Dash coding robots purchased by the Friends have been received. Staff are learning how to use them.

SELCO REPORT

- The interview schedule for Executive Director candidates was announced at last week's SELCO Advisory Meeting. Phone interviews will be conducted by Sue Hall from Library Strategies to reduce the pool to 3-5 candidates. Face-to-face interviews of those candidates by the Search Committee will be held February 21-23. Onsite interviews will be held on March 6 with the final two candidates. Delane will attend the final interviews and invites any interested Library Advisory Board members to attend. Ann will retire in April. Ann's retirement party will be held at SELCO on April 21, 2017 from 3 p.m.-7 p.m.

POLICY REVIEW: First Draft: 3-D Printing Policy

Discussion about the draft policy included:

- Fee to cover cost of materials (\$.10 per gram is proposed)
- When and how the printing fee will be collected
- Will there be a charge for failed prints
- Time, size, material and file size restrictions
- Trademark, copy right, community standard restrictions
- Age limit

Patron training to use the various software programs is also being looked at. One idea is to create a YouTube video to educate patrons on the software and use of the printer.

Staff will work on incorporating the Boards' ideas into the policy and bring it back to the Board at a future meeting.

OTHER

- Pat Rice shared newspaper clippings about the Ramsey County libraries.
- Pat asked if we had anymore emails, notes, etc. from local patrons expressing their good thoughts and experiences at our library.
- Pat asked about the summer programs especially gardening programs.
- Joan commented about the excellent service she receives from Saturday staff members stating that they are helpful and wonderful.

NEXT MEETING DATE

The next meeting is Mar 13, 2017 6:00 p.m.

ADJOURNMENT

The meeting was adjourned at 7:00 p.m.

Respectfully submitted by,
Alyssa Weber, Library Receptionist