

Faribault City Council Minutes
Regular Council Meeting of Tuesday, February 14, 2017

1. Call to Order / Roll Call / Pledge of Allegiance

Mayor Kevin Voracek called the meeting to order at 7:00 p.m. in the Council Chambers of the Faribault City Hall. Council members present included Cap, Duchene, Ross, Rowan, Underdahl, Viscomi and Mayor Voracek. City Administrator Brian Anderson, Public Works Director Travis Block, Police Chief Andy Bohlen, Human Resources Manager Kevin Bushard, Community and Economic Director Deanna Kuennen, City Engineer Tim Murray, and Deputy City Clerk Dillerud.

2. Presentations/Introductions

A. Proclamation – School Bus Driver Appreciation Day

Mayor Voracek, prior to reading the proclamation, commented the he and his family have been involved with Faribault Transportation for more than sixty years. The Company has been an integral and important part of the community.

Brad Utpadel, Faribault Transportation Assistant Terminal Manager, stated it was an honor to accept. Mr. Utpadel expressed his appreciation to the City and school district for continued support of their services providing transportation to Faribault students.

Council and Staff congratulated the Faribault Transportation and the City's recognition of School Bus Driver Appreciation Day.

3. Approve minutes of January 24, 2017 Regular Council meeting

Motion by Council member Rowan, seconded by Council member Ross, carried unanimously, to approve the minutes of the January 24, 2017 Regular Council meeting

4. Routine Business

A. List of bills to be paid

Council member Cap requested that due diligence be completed by the Finance Committee. Financial accountability was needed; in-depth review of claims prior to City Council authorization for payment; additional information on purchases; HRA reimbursements detailed; supplementary facts/figures.

City Administrator Anderson commented that City Council had approved the budget, and Staff was given a level of trust to track their individual department budgets.

City Council members noted that the Council receives a monthly Financial Report. The City has a fiduciary responsibility to pay bills in a timely manner, and micro-managing was unnecessary. The Council has empowered the City Administrator the authority to approve

purchases up to \$5,000.00 without going to the Council first. The Finance Committee typically met when more expensive (big-ticket) purchases were being considered for purchase. Council members recommended Council member Cap schedule a meeting with the City Administrator and Finance Director to receive a better understanding/clarification of the City's financial reports.

Motion by Council member Ross, seconded by Council member Underdahl, to approve the List of Bills to be Paid. Motion passed 6-1. Nay-Cap; due diligence by Finance Committee first.

B. Resolution 2017-019 Approve Equitable Sharing Agreement and Certification

Motion by Council member Underdahl, seconded by Council member Ross, carried unanimously, to approve the Equitable Sharing Agreement and Certification. Motion passed 7-0.

C. Resolution 2017-020 Approve New Garbage/Refuse Hauler License

Council members received Staff confirmation that the Green RU LLC company, would be collecting food waste from the schools; unknown if restaurants at this time. The Company will be driving the 400 mile round-trip to Iowa several times/week, and no storage or equipment would be necessary.

Motion by Council member Underdahl, seconded by Council member Rowan, carried unanimously, to adopt Resolution 2017-020 Approve New Garbage/Refuse Hauler License. Motion passed 7-0.

D. Approve Exempt Gambling Permit for Faribault Ducks Unlimited to be held on April 7, 2017

Motion by Council member Rowan, seconded by Council member Duchene, carried unanimously, to approve the Exempt Gambling Permit for Ducks Unlimited to be held on April 7, 2017.

E. Resolution 2017-021 Receive/File Feasibility Report and Establish Public Hearing for 2017 Street Overlay Improvements – Contract 2017-02

Motion by Council member Duchene, seconded by Council member Ross, carried unanimously, to adopt Resolution 2017-021 Receive/File the Feasibility Report and Establish Public Hearing for 2017 Street Overlay Improvements – Contract 2017-02. Motion passed 7-0.

F. Approve Exempt Gambling Permit for Ladies Auxiliary of Fraternal Order of Eagles #1460 to be held March 25, 2017

Motion by Council member Ross, seconded by Council member Rowan, carried unanimously, to approve the Exempt Gambling Permit for Ladies Auxiliary of Fraternal Order of Eagles #1460 to be held March 25, 2017. Motion passed 7-0.

G. Accept Proposal for Geotechnical Services for the Replacement of the 2nd Avenue West Bridge over Division Street Project

Motion by Council member Duchene, seconded by Council member Ross, carried unanimously, to Approve Acceptance of the Proposal for Geotechnical Services for the Replacement of the 2nd Avenue West Bridge over Division Street Project. Motion passed 7-0.

H. Resolution 2017-023 Approve Hiring of Mechanic

Motion by Council member Ross, seconded by Council member Rowan, carried unanimously, to adopt Resolution 2017-023 Approve Hiring of Mechanic.

I. Resolution 2017-024 Approve Hiring of Police Officers

Motion by Council member Duchene, seconded by Council member Rowan, carried unanimously, to adopt Resolution 2017-024 Approve Hiring of Police Officers. Motion passed 7-0.

J. Resolution 2017-025 Approve Amended 2017-2018 Non-Union Compensation Agreement

Council member Viscomi agreed with the proposed changes to Section 2.2 Employee Progression, but not to the additional language in Section 2.1. The added word, "attitude," was not measurable and should be stricken from the proposed amended Agreement. The Council had directed Staff to only amend Section 2.2 of the Agreement at the December 13, 2016 Council meeting. The one-time financial recognition and acknowledgement of the long-term employees also helped the City retain Staff and their knowledge and skills.

City Administrator Anderson stated the Step program was more finite, and a Compensation system that was clearer for the Council and Staff to manage; the recommendation before the Council at this time was at the City Council's direction.

Council member Cap commented that it was a competitive market, the proposed salary increases were not budgeted, believed that by working for the City that the employees were compensated very well, and the benefits were great. The Council needed to fiscally sound and stay true to the actions made 4 years ago.

Motion by Council member Viscomi, seconded by Council member Rowan, to adopt Resolution 2017-05 Amended 2017-2018 Non-union Compensation Agreement, and striking the word, "attitude", from Section 2 Compensation Provisions, subsection

Compensation Ranges (d). Motion passed 6–1. Nay-Cap; reviews and possible raises should occur on Anniversary dates.

5. Requests to be Heard – None

A. Citizen comment period (3 minute per person maximum - sign up in advance).

Ed Karn, 811 2nd Avenue NW, requested the Council to consider an ordinance amendment(s) to allow chickens (farm animals) within City limits. He was aware of and has read the City regulations and ordinances. Raising chickens, a sustainable commodity, ought to be permitted by the resident(s). Mr. Karn and other residents have been asking for the last few years as to when the Council would be addressing this issue/request.

Council members commented that they were aware of the residential inquiries about raising farm animals; i.e., chickens, goats, bees, on property zoned as residential. The City Council, at that time, determined that it was not a priority but it would be addressed when the Comprehensive Plan was being updated. Council member Cap referenced the City code, Chapter 6.2, regarding the raising of farms animals.

City Administrator Anderson stated that Staff was attentive to the residents' requests regarding the raising of farm animals on residential zoned properties. City code was scheduled to be reviewed and re-codified, but at Council's direction, it would be considered first.

Mr. Karn asked (again) what needed to be done to have the City Council and Staff review amend the ordinance to permit farm animals on private property.

Council member Viscomi stated she was in favor of permitting the raising of chickens within the City.

City Administrator Anderson assured Mr. Karn that he would be notified when meetings are scheduled with City Council, Staff and City Attorney when that section of the code in the near future. Public is always welcome to attend.

6. Public Hearings – None

7. Items for Discussion

A. Ordinance 2017-01 Approve Rezoning from I-1, Light Industrial District to C-2, Highway Commercial District for Affinity Plus FCU at 900 4th Street NW. Second reading.

Community and Economic Development Director Kuennen presented for Council consideration of approval the proposed rezoning of property. A resident had just called today about an existing water problem/drainage to the north on the property; City Planner Wanberg talked with the concerned resident, and informed him that when the Applicant submitted plans for the new parking lot that drainage issues would be addressed at that

time.

Council received affirmation that all submitted Site plans, they are reviewed for compliance; drainage issues/problems can only be improved upon.

No one wished to be heard on this item.

Motion by Council member Duchene, seconded by Council Rowan, to adopt Ordinance 2017-01 Rezoning from I-1, Light Industrial District to C-2, Highway Commercial District for Affinity Plus FCU at 900 4th Street NW. Second Reading.

Roll Call:

Council member Cap–Aye, Duchene–Aye, Ross–Aye, Rowan–Aye, Underdahl–Aye, Viscomi–Aye, Mayor Voracek–Aye. Motion passed 7–0.

- B. Resolution 2017-026 Approve Plans and Specifications and Establish Bid Date for Teepee Tonka Park Entrance Bridge Preservation Improvements (Revised) – Contract 2016-06 (4/7)

City Engineer Murray presented for Council consideration of approval the revised construction plans and specifications for the Teepee Tonka Park Entrance Bridge Preservation Improvements. The project had been revised to include only the bridge painting of the steel components, and sealing of the bridge deck surface. The sandblasting, lead paint removal and new paint should extend the life of the bridge 20-25 years. The estimated project cost was \$305,900.00 and would be 100% funded from the Street Improvement Projects Fund. The work would be completed within 2 months, and vehicle access would be maintained in and out of the park at all times.

Council members expressed a safety concern about the gap between the bottom of the railing and cement curb.

City Engineer Murray replied he was unaware of issue with the gap. There were no physical changes planned to the railing for the project, only painting.

No one wished to be heard on this item.

Motion by Council member Underdahl, seconded by Council Ross, to adopt Resolution 2017-026 Approve Plans and Specifications and Establish Bid Date for Teepee Tonka Park Entrance Bridge Preservation Improvements (Revised) – Contract 2016-06

8. Bids – None

9. Announcements and Project Updates

Council member Viscomi requested that City bike trail signs be posted by the foot bridge to Teepee Tonka Bridge. Placement a directional sign, off the bike trail by the

entrance of the Park at the fence opening by the river, indicating the route to RBNC.

10. Adjournment

Motion by Council member Viscomi, seconded by Council member Underdahl, carried unanimously, to adjourn the meeting at 8:01 p.m.

Respectfully submitted,



Carole A. Dillerud, Deputy City Clerk