



CITY COUNCIL MINUTES

COUNCIL CHAMBERS TUESDAY, MARCH 27, 2018

6:00 PM

Call to Order/Roll Call/Pledge of Allegiance

The Regular meeting of the Faribault City Council was called to order at 6:00pm by Mayor Kevin Voracek in the Council Chambers. Council members present included; Elizabeth Cap, Kay Duchene, Royal Ross, John Rowan, Steve Underdahl and Janna Viscomi. Also in attendance was City Administrator Tim Murray, Assistant to the City Administrator Heather Slechta, Human Resources Director Kevin Bushard, Community and Economic Development Director Deanna Kuennen, City Engineer Mark DuChene, Parks and Recreation Director Paul Peanasky, Fire Chief Dustin Dienst, Planning Coordinator Peter Waldock and Finance Director Karla McCall.

Presentations/Introductions-None

Approve minutes of March 13, 2018 Regular Council Meeting (majority vote)

Motion by Rowan, seconded by Ross to approve the minutes of the March 13, 2018 Regular Council Meeting and carried unanimously.

Consent Agenda

- A. List of bills to be paid
- B. Approve Fireworks Proposal for 4th of July Celebration
- C. Resolution 2018-053 Approve Advisory Board and Commission Member Appointments
- D. Approve Estoppel Certificate for Community Solar Services Agreement with Solar Development Lending, LLC
- E. Approve CIP Purchase of a Rapid Recovery System from Sanity Solutions, Inc.
- F. Approve Source Water Protection Plan Implementation Grant Application
- G. Resolution 2018-054 Approve Hiring Paid On-Call Firefighter
- H. Resolution 2018-055 Approve Hiring Building Official
- I. Resolution 2018-056 Approve Hiring Economic Development Coordinator
- J. Resolution 2018-057 Approve Hiring Light Duty Custodian
- K. Resolution 2018-058 Approve Hiring Water Sewer Operator I
- L. Resolution 2018-059 Approve Community Engagement Plan and Appoint Project Oversight Committee
- M. Approve Quotes for Shirts for Parks and Recreation Department
- N. Approve Computer Use Policy and Social Media Policy

Motion by Duchene, seconded by Ross to approve items A-C and E-M on the Consent Agenda, and carried unanimously.

Content Agenda Item D. Approve Estoppel Certificate for Community Solar Services Agreement with Solar Development Lending, LLC and Consent Agenda Item N. Approve Computer Use Policy and Social Media Policy were removed from the consent agenda by Council Member Rowan.

Motion by Duchene, seconded by Ross to approve Consent Agenda Item D. Approve Estoppel Certificate for Community Solar Services Agreement with Solar Development Lending, LLC. Motion carried 6:1 with Council Member Rowan voting No.

Motion by Rowan, seconded by Ross to have Consent Agenda Item N. Approve Computer Use Policy and Social Media Policy reviewed by the Technology Committee and carried unanimously.

Requests to be Heard

Teri Bauer, 8th Ave, informed the Council that there is a constant humming noise on the north side of Faribault. She believes that the humming is coming from IFP. Mayor Voracek stated that City Staff will follow up with this concern.

Public Hearings

Ordinance 2018-1 Annexing and Zoning Certain Lands – Warsaw Township (1101 Faribault Road). First Reading

Motion by Ross, seconded by Rowan to open the public hearing.

Planning Coordinator Peter Waldock, explained to the Council that Winifred Hughes, owner of a single family residence at 1101 Faribault Road, has submitted a petition for annexation to the City in order to connect her home to the City sanitary sewer system. City sanitary sewer and water are accessible to the site and the property is contiguous to the City limits. The City sent a notice to the Warsaw Town Board of Supervisors of the petition and they passed a motion of no objection at their January 2018 meeting. The City did not received objections from surrounding property owners. According to estimates by the Rice County Assessor, this property will generate about \$700.00 annually in City property taxes once it is annexed. State statutes require the City to reimburse the Township for their portion of the property taxes in 2018 which is set at \$97.91. For future assessments the City will provide \$100.00

Motion by Ross, seconded by Rowan, to approve the first reading of Ordinance 2018-1 Annexing and Zoning Certain Lands – Warsaw Township (1101 Faribault Road).

Voting Aye: Council Member Cap, Duchene, Ross, Rowan, Underdahl, Viscomi and Mayor Voracek, motion carried unanimously.

Motion by Rowan, seconded by Duchene to close the public hearing.

Items for Discussion

Highland Place Sidewalk Construction – Contract 2018-05 (4/7)

City Engineer Mark DuChene explained that on January 9, 2018, the Faribault City Council approved Resolution 2018-012, ordering the improvements and preparation of plans and specifications for the reconstruction of Highland Place, City Contract 2018-05, and directed staff to review alternatives for the road design and sidewalk installation location. Since then City staff have reviewed options for alternative road and sidewalk designs and presented two alternatives to the property owners, on March 22, 2018. There were 10 people in attendance at the neighborhood meeting and the discussion lasted about an hour.

DuChene recommended that the council direct staff to modify the Highland Place reconstruction design to include a 32-ft wide street, with a 5-ft sidewalk on the north side of the road as shown on the City's Comprehensive Sidewalk Plan, and switch the parking restriction on the road so that parking is prohibited on the south side of the road and allowed on the north side of the road as presented in the second alternative layout.

Council Member Cap is in support of the project, however was concerned that traffic would not flow well if the road was only 32-ft wide. DuChene explained that the road meets the MnDot standards. There are also numerous roads throughout the City that are 32-ft in width. Two members of the

neighborhood requested that sidewalks be left out of the project, and one member questioned where his fence could go once the sidewalks were installed. Mayor Voracek requested staff assist with the fence location.

Motion by Duchene, seconded by Underdahl to approve Revision 2 of the Highland Place Sidewalk Construction – Contract 2018-05 and carried unanimously.

Approve Airport Hangar Lease with Cross Country Soaring

City Administrator Murray explained that Cross Country Soaring, Inc. (CSS) is currently based out of the former maintenance hangar/terminal building, commonly referred to as the “Yellow Building”. As part of the SteinAir project proposed for construction at the airport, the Yellow Building is slated to be removed. CCS has request a short term lease agreement to continue to use the Yellow Building until demolition starts. A short term lease agreement has been drafted. CSS has reviewed the draft agreement and has requested that Item 2 in Section 6.1 be removed as it is not necessary.

Mayor Voracek questioned what type of insurances will be required by the City for CCS, Murray listed the required insurances, and it is also stipulated in the agreement.

Motion by Ross, seconded by Duchene to approve the Airport Hangar Lease with Cross Country Soaring as amended and carried unanimously.

Bids

Approve Quote to Replace Picnic Shelter #2 at North Alexander Park

Parks and Recreation Director Paul Peanasky explained that this item was being presented to the Council for approval as the action at the March 13th, 2018 Council meeting was contingent upon the quotes including removals of the existing shelter and concrete slab. In checking back with the contractors, the removal of the current shelter and concrete was inadvertently omitted from the request for quotes, and as such, was not included in the quotes received. Since the quotes received already put the costs at the budgeted amount for this project, Parks Maintenance Staff will do the removal of the shelter and concrete. Peanasky recommended approval of the quote from Northland Recreation of \$36,855.15 for the picnic shelter which includes the supplies and freight at a cost of \$28,965.15 and \$7,890.00 for labor and approval of the quote for concrete replacement for the shelter from Thompson Concrete & Masonry for \$12,490.50 for a total project cost of \$49,345.65.

Motion by Underdahl, seconded by Rowan to approve Quote to Replace Picnic Shelter #2 at North Alexander Park and carried unanimously.

Approve 2018 CIP Purchase - Leaf Vac

Public Works Director Travis Block explained that the 2018 Budget and CIP have approved \$60,000.00 for the purchase of a leaf vacuum debris collector that will be used by the Street Department. This piece of equipment is towed by a tractor and will primarily be used to pick up leaves in the fall. Block recommended the purchase of a trailer mounted vacuum debris collector, model ODB SCL800 from Old Dominion Brush Company Richmond, VA under National Joint Powers Alliance contract #041217-OBDD for \$55,624.20.

Motion by Duchene, seconded by Ross to approve 2018 CIP Purchase - Leaf Vac and carried unanimously.

Boards and Committees Reports, Announcements and Project Updates

Council Member Viscomi informed the Council that the HRA is looking into programs to assist in revitalizing the City’s gateways. She questioned if there is a way to enforce the maintenance code on rental properties in this area. Attorney Riggs stated that it must be city-wide, however you can

focus on certain areas. She questioned if the City could figure out a way to host a City-Wide Clean-Up day. Council Member Underdahl had explained that this has been done in the past, however, the garbage was on the curbside for up to two weeks. Council Member Rowan questioned if this is a Council priority. Viscomi requested staff gather information from other communities. Mayor Voracek attended a meeting on the 2020 Census at City Hall. The City Council will hold a Coffee with the Council on April 8, 2018 from 1:00pm-3:00pm at the Village Theater.

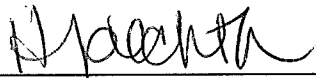
City Administrator Murray reminded the Council of Ann Dwyer's retirement party on March 30, 2018 from 2:00pm-4:00pm at City Hall. On April 3, 2018 the annual Council Retreat will be held at the Great Hall located at the Library, the retreat will begin at 1:00pm. There will be an opportunity to tour the library during the first break.

Adjournment

Motion by Ross, seconded by Viscomi to adjourn the Regular Meeting of the City Council and carried unanimously.

Meeting adjourn at 7:01pm.

Respectfully Submitted,



Heather Slechta

Assistant to the City Administrator