

Heritage Preservation Commission
Special Meeting Minutes
Tuesday, March 27, 2018

1. Call to Order

Rein called the meeting to order at 6:30 p.m. in the Third Floor Conference Room, City Hall, 208 NW First Avenue, Faribault, Minnesota.

Members Present: Lyn Rein, Ron Dwyer, Julie Schiffer, Karl Vohs, Peggy Keilen and Roni Deschamp

Members Absent: Lee Nordmeyer

Staff Present: Kim Clausen, Community Development Coordinator

Others Present: Matt Drevlow

2. Minutes

A. None

3. General Heritage Preservation Items

A. Citizen Comment Period

None

4. Design Reviews

A. 320 Central Avenue

Drevlow presented his plan to install three 36" x 60" prehung wood metal-clad Andersen windows from their E-series. The windows would abut each other on the rear of the building and be Clay Canyon in color. They are needed to provide light for a new apartment he is building out on the rear of the building. The rear façade at one time had a pedestrian door and windows, one of which is still there. The proposed windows would be the same 2/2 configuration as the existing window, however they would be slightly shorter due to the short ceiling height. In addition, the rear façade will have new/repared stucco and be painted beige to match the existing building finish of 316-318 Central Avenue.

Rein noted he should check with the Building code about the proposed windows and their proximity to the existing grease hood. The Commission is concerned about the way the window abut each other with no space in between. The majority of windows downtown have separations between each window and that is the look that should be continued. Drevlow was concerned about too much wall area being made unusable if the windows were spaced apart. The HPC said that having a minimal 6"-12" spacing between windows would not have a significant impact on the useable wall space and that the interior could easily be arranged to accommodate this change. Drevlow disagreed.

A motion was made by Dwyer and seconded by Vohs to approve the project as follows:

- Installation of two pre-hung, metal-clad wood windows from the Andersen Windows E-series line. Exterior color will be Clay Canyon. The new double-hung 2/2 windows will be of the same style, design, and profile as the existing window. Each window will be 3' wide x 5' high with at least a 1' mullion spacing between the windows. The tops of the windows shall match the existing header height of the previously-installed door on that façade (with the understanding that the door is no longer there, or necessary to replace).

- Repair the stucco façade and paint beige to match the existing building finish of 316-318 Central Avenue.

The motion passed unanimously.

5. Items of Discussion

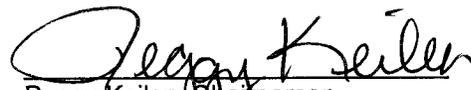
None

6. Adjourn

A motion was made by Dwyer and seconded by Rein to adjourn the meeting at 7:16 p.m. The motion passed unanimously.

Respectfully Submitted,


Kim Clausen
Community Development Coordinator


Peggy Keilen, Chairperson