



**AIRPORT ADVISORY BOARD
MEETING MINUTES**

March 28, 2018

7:00 a.m.

Airport Meeting Room

1. CALL TO ORDER

The meeting was called to order by T. Waarvik at 7:00 a.m.

Members present: F. Ahlman, M. Brown, R. Goracke, C. Hooper, P. Johnson, D. Nelson,
T. Waarvik

Staff present: T. Block, T. Manz

Others present: M. Knoff, Foth Infrastructures and Environment LLC

2. APPROVAL OF MINUTES

Minutes of February 21, 2018, were submitted for approval. A motion was made by M. Brown, seconded by D. Nelson, for approval of the minutes of February 21, 2018. Motion passed.

3. AIRPORT MANAGER UPDATE

No update.

4. AIRPORT IMPROVEMENTS UPDATE

The fuel system will be on the City Council agenda April 10th to approve plans and specs and establish a bid date. Plans are close to 100% complete. The taxilane rehabilitation needs to be updated online. A full reconstruct of the taxilane is not scheduled for eight years. Due to the shallow stormwater system, the overlay will be a temporary solution until the full reconstruct can take place.

5. OTHER

- a. **SteinAir** City Staff will meet with SteinAir representatives next week. An architectural survey was being requested, however, a report was completed in 2007 which was forwarded to the FAA, who in turn advised no further survey would be necessary. An asbestos inventory will need to take place and the CATEX needs to be updated. The City of Faribault came to an agreement with Cross Country Soaring for a month to month lease on the current location and will provide a 30 day notice to vacate when demolition is scheduled. SteinAir would like to have construction completed within twelve to eighteen months.

- b. Hangar Builds** City Council approved a month-to-month lease with Cross Country Soaring to allow use of the yellow hangar until demolition is scheduled. A 30 day notice will be provided to allow Cross Country Soaring to vacate the premises. Cross Country Soaring is in the process of submitting an application for assistance for the utility connection for construction of a new hangar on lot #1010. Barry Jaeger will also construct a private hangar for his use on lot 1008. He previously executed a lease for lot 1000, however, will be amending the lease for the newly desired location of lot 1008.
- c. Minimum Standards** The airport minimum standards were last reviewed and updated in 2007. M. Knoff explained that every airport has different operations and the minimum standards for one airport may not apply to another. The Board agreed to revisit a revised document at a future meeting. T. Block will work together with M. Knoff to update the standards and bring back for review.
- d. Master Plan Runway Extension Review/Discussion** T. Block presented the project schedule timeline from the Master Plan highlighting short-term and long-term project timelines. A runway extension justification study would need to be completed before an extension could occur and is in the 6-10 year timeframe for completion, with the extension occurring in the 11-20 year timeframe. D. Nelson mentioned the Ryder Cup will be coming back to Minnesota and it would be good to try looking at getting the runway extension in place by 2028. M. Brown added that Faribault has the smallest runway for a community of this size.
- e. Airport Days** T. Block stated a Saturday morning would be preferred for an airport day meeting as it wouldn't conflict with Council Members work and meeting schedules. He will look at dates in May and June and communicate with Board Members on a schedule. Besides a power point presentation of airport operations, it was recommended to have tenants speak on their operations, such as Rare Aircraft and North Memorial to name a few.

6. NEXT AIRPORT BOARD MEETING – April 18, 2018.

7. ADJOURN – T. Waarvik adjourned the meeting at 7:58 a.m.