



**Minutes of the July 9, 2018 Meeting
Library Advisory Board**

PRESENT: Keri Simon (Chair), Crystal Bauer, Hannah Cannon (Student Board Representative), Melissa Kuhl, Mary Jane Holland (SELCO Representative), Marcy Irby, Delane James (Director), Paula Hildebrandt (Library Receptionist)

CALL TO ORDER: Keri Simon called the meeting to order at 6:00 p.m.

APPROVAL OF THE MINUTES: The minutes of the Monday, June 11, 2018, meeting were approved as written following a motion by Melissa and a second by Crystal. The motion carried.

DIRECTOR'S REPORT: Library Director Delane James reported on the following:

- Delane will be presenting her yearly report on Buckham Library to the Rice County Commissioners on August 7 or August 21, 2018. She encouraged any interested board members to attend. In light of the increased hours and staffing in addition to the increases in medical insurance and cost of living, Delane will be asking for a 3% increase in funding from the County. The city budgeting process is a bit delayed this year, but direction will be given in this regard on July 10, 2018.
- Our Library Technician, Sarah Ludewig, will be done at the end of this month as she will be attending library school. The position has been posted with hopes to have a replacement hired by mid-August.
- The pollinator garden is nearing completion. The bench donated by the Rotary has been installed along with a wooden post that has "Welcome" in English, Somali, and Spanish.
- The summer library program has been well received and successful--779 had signed up to participate by the end of June. One benefit of Deni Buendorf's retooling of the program has been to encourage people to try the library's online resources.

- Allyn McColley has started having open ukulele session at 1:00 p.m., 2:00 p.m., and 6 p.m. every other Thursday. This is open to people of all ages and there have been parents attending with their children. A middle school ukulele class is being planned for the community school in the fall.
- The boomerang bag project continues to be going well with over 300 bags given out at this time.
- Delane is having signs made to help people understand why we are encouraging clover growth in areas around the library. It has been found that clover is living mulch that is better than wood chips for ground nesting and digger pollinators.

TEEN ADVISORY BOARD REPORT: Student Board Representative Hannah Cannon had nothing new to add to her June report.

SELCO REPORT: Mary Jane Holland recently spoke with SELCO Director, Krista Ross, about the new strategic plan that SELCO has begun. As a part of this process one area that will be looked at is the streamlining of the automation system so that coding, loan periods, fines, etc. will be more consistent between libraries in the SELCO system. Whenever a new system is implemented within SELCO, it has been noted that our system is the most complicated system in the world to work with due to the diversity between libraries in policies and procedures. Standardization would benefit to our patrons who are often confused by the various loan periods for materials they check out.

POLICY REVIEW: Delane feels that more thought and discussion are needed before any changes are made to the *Meeting Room* Policy and asked that the Board read through the American Library Association's "Meeting Rooms: An Interpretation of the Library Bill of Rights" paper for their perspective on meeting room usage in libraries. We will table this discussion until our next meeting. Delane noted that coordination of the meeting room reservations can be complicated.

LIBRARY TOUR: In past years, the Board has toured various libraries in southern Minnesota. Delane asked if there is interest in doing this again, and, if so, would appreciate suggestions for where to visit. Mary Jane mentioned an academic library and Melissa added that both Carleton and St. Olaf libraries are quite interesting. Delane will check into this for August or September.

OTHER: None

NEXT MEETING DATE: Monday, August 13, 2018, at 6:00 p.m. in the 3rd Floor Makerspace.

ADJOURNMENT: The meeting was adjourned at 6:40 p.m.

Respectfully submitted,
Paula Hildebrandt, Library Receptionist