

**FARIBAULT PLANNING COMMISSION**  
**MEETING MINUTES**  
**August 6, 2018**

**1. CALL TO ORDER**

Vice-Chair Spooner called the meeting to order at 7:00 PM in the City Council Chambers. Commissioners present: Dave Albers, Dave Campbell, Mike Schendel, Tom Spooner, Ann Vohs, and Steve White

Commissioners Absent: Chuck Ackman

Staff present: City Planner David Wanberg, and Planning Coordinator Peter Waldock

**2. APPROVAL OF MINUTES**

Commissioner Albers made a motion to approve the Minutes of July 2, 2018, as presented. Commissioner Schendel seconded the motion. Motion carried (6/0).

**3. PUBLIC HEARINGS -**

**A. CUP 19-18 Conditional Use Permit Amendment for an office addition to Trinity Lutheran Church located at 530 4<sup>th</sup> Street NW.**

Waldock presented the report. The applicant, Trinity Lutheran Church, is requesting an Amendment to their 2005 CUP Amendment. Their plans are to expand by 2,083 Sq. Ft., adding a front office to the west side of the existing building. The addition will consist of four offices and a staff conference room. This addition will remove several parking spaces in the front of the building but should not create any problems. The property is zoned C-2 Highway Commercial District and is guided for churches and schools. The proposed expansion is consistent with the comprehensive plan and meets all required setbacks and conditions.

DRC reviewed the request and found no concerns or issues, recommending approval. Staff is recommending approval with the 11 required findings and five conditions listed in Resolution 2018-163.


Vice-Chair Spooner asked the Commission for questions. Commissioner White asked about lighting. Waldock noted all new lighting fixtures will meet the UDO requirements for glare control. With no further questions, Vice-Chair Spooner opened the public hearing. With no public in attendance, Vice-Chair Spooner closed the public hearing and asked the Commission for an action.

Commissioner White made a motion to approve CUP 19-18 as presented. He understands there will be a few parking spaces lost but doesn't believe it will have an adverse effect. He likes the layout and noted any further changes will need to come back through the Planning Commission through the CUP Amendment process. Commissioner Schendel seconded the motion. Motion carried (6/0).

**4. ADJOURN**

A motion to adjourn was made by Commissioner Campbell and seconded by Commissioner Schendel to adjourn. The meeting was adjourned at 7:07 p.m. Motion carried (6/0).

Respectfully Submitted,

  
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Sandi Tidemann, Administrative Assistant II

**MINUTES APPROVED:**

  
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Tom Spooner, Vice-Chair