



## AIRPORT ADVISORY BOARD MEETING MINUTES

October 3, 2018

7:00 a.m.

Airport Meeting Room

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### 1. CALL TO ORDER

The meeting was called to order by T. Waarvik at 7:00 a.m.

Members present: F. Ahlman, M. Brown, R. Goracke, C. Hooper, P. Johnson, D. Nelson,  
T. Waarvik

Airport Staff present: J. Serres

Staff present: T. Murray, D. Kuennen, T. Block, T. Manz

Others present: M. Knoff, Foth Infrastructure and Environment, LLC

2. **RECOVERY UPDATE:** Debris continues to be picked up in the right-of-way and should be completed soon. Foth is putting together a preliminary assessment for restoration. Xcel energy will be capping gas services of damaged hangars. The Building Official and Fire Chief surveyed and ranked the damaged structures, a map of which was provided. Dumpsters have been placed on site for hangar owners to dispose of damaged building materials. Only building materials are allowed to be disposed of in the provided dumpsters.
3. **TEMPORARY A/D & FBO OPERATIONS:** Foth is working to bring in a temporary building. Currently Quality Aviation is located in a customer hangar. When the taxilane is complete the plan is to rent an existing structure on the west side for approximately 18 months. The taxilane should be complete by the end of the week.
4. **PRIVATE HANGAR CONSTRUCTION:** Twelve hangars were destroyed. The termination provision in the lease allows the City to cancel the lease if the property has been declared condemned. All but one hangar, which is currently Lot 354, will be allowed to build on their current site. The Master Plan identifies the location of Lot 354 for other purposes and terminating the lease for this location would allow the airport to come into compliance with the goals of the Master Plan. The owner would have the option to build a 60x60 on the west side, or rebuild on an existing lot if the current building owner chooses not to rebuild. A motion was made by M. Brown, seconded by P. Johnson to terminate land leases for the twelve lots as identified on the map. Motion carried. A motion was made by M. Brown, seconded by P. Johnson to terminate rebuilding of Lot 354 to come into compliance with the Master Plan which identifies this site for other uses. Motion carried.

There was discussion on whether a structural engineer should be required or if the determining if existing buildings are structurally sound should be determined by the city. Deanna Kuennen, Community & Economic Development Director, informed members the city does not have a

structural engineer on staff and it would be up to individual building owners to hire an engineer to determine if their building was sound. Serres is getting a lot of questions from owners on rebuilding. Kuennen stated the City is not ready to issue permits due to the conditions at the airport. The Building Official is creating a packet with the code requirements for rebuilding. All construction will require a building permit and review for approval and no construction work should take place until a permit can be issued. C. Hooper brought up conflicts with insurance coverage vs. Building Official determination on damage. Kuennen indicated that would be up to the owner and insurance agent to come to agreements on and is a private matter between owners and their insurance company.

There have been questions about bringing pods on the airfield for storage. Block is looking into FAA compliance with grant assurances before allowing this type of storage. The board was not favorable of having storage pods on site.

There was a question as to if a hangar owner would be required to pick up debris from their hangar that has scattered off their site. The City encourages owners to pick up their debris so city staff doesn't throw something off site that the owner may have wanted to salvage. The City is providing dumpsters for owners to deposit construction debris.

There was discussion on what the building code requirements would be. Steve from Morton Buildings spoke to the Building Official and was told the buildings will have the same requirement as the commercial code. There was discussion on whether private hangars should be required to comply with commercial codes as they are considered cold storage facilities. The determination will adversely affect price quotes and Morton Buildings are unable to provide quotes without understanding what the code requirements are. Steve questioned the new hangar on the west side not having sheet rock. Knoff indicated there was a 30' separation between buildings. That hangar was also still under construction. Kuennen reiterated that hangars will need to comply with current state building codes.

5. **A/D & FBO BUILDING:** A task order will be submitted to City Council authorizing Foth Infrastructure to proceed with preliminary design services. The other half of the A/D & FBO building was on the CIP schedule for construction in 2020. Staff is working with the FAA to include the addition in the reconstruction of the new facility. T. Murray explained the administration building may be constructed separately from the service and transient storage facilities.
6. **NEXT AIRPORT BOARD MEETING:** October 17, 2018
7. **ADJOURN:** T. Waarvik adjourned the meeting at 8:10 a.m.