



**BUILDING
CODE DIVISION**

Third Floor, 208 1st Ave. NW, Faribault, MN 55021
Phone (507) 333-0387 Fax (507) 384-0507
www.ci.faribault.mn.us

Office Use Only	
Permit #:	_____
<input type="checkbox"/> Permit Fee	<input type="checkbox"/> WAC
<input type="checkbox"/> Surcharge	<input type="checkbox"/> SAC
<input type="checkbox"/> Parkland	
<input type="checkbox"/> Water Meter	_____

MANUFACTURED HOME PERMIT APPLICATION

Owner's Name: _____ Site Address: _____

Phone #: _____ Alternate Phone #: _____

Lot #: _____ Block #: _____ Addition: _____ Zoning District: _____

The home is a: New Home Used Home Single Section Home Multi Sectional Home

Manufacturer: _____ Model: _____ Serial #: _____

Date of Manufacture as recorded on the home's Data Plate: _____ Size of home: _____

Valuation (This does not affect permit fee): \$ _____

Proposed Start Date: _____ Completion Date: _____

Identify the foundation Type: Frost Piers Crawl space Basement Monolithic Slab Ground Set

No. of Buildings on Lot: _____ Type of skirting: _____

Installation: Identify the person responsible for the installation of the home. MN Licensed Installer Home Owner

Installer's Name: _____ Installer License #: _____

Address: _____ City/Zip: _____ Phone #: _____

Electrical Work: Identify the person responsible for the electrical work.

NOTE: Any electrical work performed in a manufactured home park requires a MN electrical license.

MN Licensed Electrical Contractor Home Owner MN License #: _____

Elec. Contractor Name: _____ Office Phone: _____

Address: _____ City/Zip: _____ Cell #: _____

Plumbing Work: Identify the person responsible for the plumbing work

Plumber Installer Home Owner MN License #: _____

Plumbing Installer: _____ Office Phone: _____

Address: _____ City/Zip: _____ Cell #: _____

Mechanical Work: Identify the person responsible for the mechanical work.

MN Licensed Installer Home Owner

Installer's Name: _____ Office Phone: _____

Address: _____ City/Zip: _____ Cell #: _____

If you are moving a used home, you must attach the City of Faribault's **Time-of-Sale inspection report** to this permit application.

I hereby apply for a building permit and I acknowledge that: the plan review submittals and the information above is correct, complete and accurate; the work performed will be in conformance with the manufactured home's installation instructions, Minnesota Building Codes, Minnesota Rules Chapter 1350, and/or 24 CFR Part 3285 and 3286. I understand this is not a permit and work is not to start without a permit, and that the work will be in accordance with the approved plan.

I understand and agree **this permit must include a site plan, drawn to scale,** showing the setbacks for the front, sides, and rear of the manufactured home as well as landings & stairs. *I also understand this application must be approved and signed by all parties below.*

NAME OF APPLICANT (PLEASE PRINT): _____

APPLICANT'S SIGNATURE: _____ DATE: _____

Applicant is: Owner MN licensed manufactured home installer

SIGNATURE OF PARK OWNER/MGR: _____ DATE: _____

The following are included with this application: Site Plan Support/Anchorage Plans Deck Plans (if applicable)

Manufactured Home Installation Requirements

Additional requirements apply. Call 507-333-0387 with any questions.

Certificate of Occupancy:

All required inspections shall be completed and a Certificate of Occupancy issued before the home can be occupied.

Used Manufactured Homes:

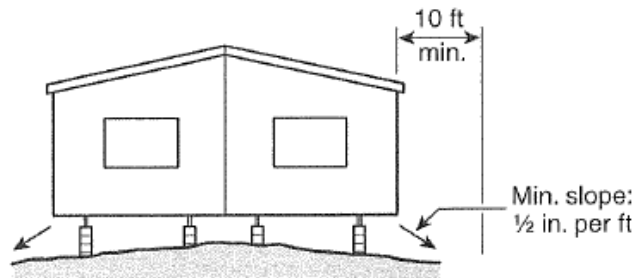
A time-of-sale inspection is required by the City before used homes are moved. Call the housing inspector at 507-333-0359 for more information.

Moving Permit:

Permits are required before moving a home into, out of, or within the city limits. Signatures from Xcel, Qwest, Charter, Faribault Police, City Engineer and Building Official shall be acquired on the application before the permit is issued.

Grading and Drainage:

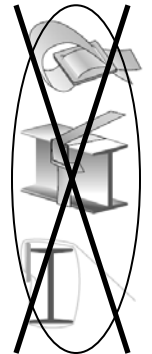
The home site shall be graded to permit water to drain from under the home.



Stabilizing System (includes anchoring and support systems):

Minnesota Building Code (MBC) Chapter 1350 requires that each manufactured home have its stabilizing system installed in accordance with the manufactured home manufacturer installation instructions—or per 1350.2600, subp. 2 if manufactured prior to September 1974. **Note: As of 12/9/08 buckles are not on the state's approved list.** See http://www.dli.mn.gov/CCLD/PDF/ms_anchor_supplier_list.pdf for update.

Approved ground anchors shall be installed in accordance with the anchor manufacturer's instructions. This includes how ties are attached. (MBC 1350.2900 subp. 3)



On-Site Plumbing:

If the manufacturer of the home complies with the HUD Code of Federal Regulations (CFR) 3280.610 for "Preassembly of drain lines" the construction of the drain waste line on-site must follow manufacturer's instructions sent with the manufactured home. If the drain waste lines on-site do not follow the manufacturer's instructions they must be completed in accordance with the Minnesota Plumbing Code (MPC) Chapter 4715.

Some MPC requirements to remember:

- Transition couplings (used when pipes made of different materials are to be joined), when used on above-ground installations, must include an exterior corrosion-resistant shield to prevent outward expansion of the coupling. (MPC 4715.0860)
- Horizontal plastic piping shall be supported at 32-inch intervals except where conveying waste from dishwashers or similar hot water wastes; then it shall be supported on continuous metal or wood strips for its entire length.
Hangers shall be attached to the building construction and be made of metal or other material of sufficient strength to support the piping and its contents. (MPC 4715.1430)
- Changes in direction: Single and double sanitary tees, quarter bends, and long turn ells may be used in drainage lines only where the direction of the flow is from the horizontal to the vertical. (MPC 4715.2410)



Stairs per International Residential Code (IRC):

Landings are required off each door, minimum size of 36" x 36", maximum 7-3/4" below the top of the threshold (IRC R311.4.3).

Stairways shall be minimum 36" in width, maximum riser height of 7-3/4". The greatest riser height shall not exceed the least by 3/8". The minimum tread width is 10", the greatest tread width shall not exceed the least by 3/8" (IRC R311.5).

Stairs with four or more risers require a handrail on one side. Handrails shall have a maximum height of 34" to 38", shall be continuous the full length of the stairs and shall terminate in a newel post or with a return. Handrails shall not be less than 1-1/4" minimum to 2-5/8" maximum (IRC R311.5.6).

Landings more than 30" above grade shall have guards a minimum of 36" high. Openings in guards shall not allow the passage of a 4" sphere (IRC R312).

